Vice-President Sue Keaveny welcomed all in attendance and opened the meeting at 6.40pm.

1. **Opening Prayer**

   The Opening Prayer was led by Sue.

2. **Attendance:** Sue Keaveny, Tonya Bonke-Greenhill, Tracy Iselin, Tim Stinson, Liz Gallagher, Mark Plunkett, Susan Shay, Maryann Watterson, Jayne Heit, Angela Harlen, Scott Turner and Adam Riddle.

   **Apologies:** Keiron Walsh, Fiona Tilley, Anne Mitchell, Judith Logan, Kristy Franklin, Kathy Turner and Diane McClure.

3. **Confirmation of Previous Minutes**

   The following motion was carried:

   **MOTION:** I move that the minutes of the P&F Meeting of St Mary’s on 23 April 2014 be adopted as true and accurate records of the meeting.

   **Moved:** Tonya Bonke-Greenhill  **Seconded:** Liz Gallagher  **Carried**

4. **Business Arising from Previous Minutes**

   4.1 **Vacation Care**

       Tim is meeting with Centacare and hopes vacation care will be running for the June/July school holidays.

   4.2 **Action List**

       The meeting went through the Action List and this will be updated.
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5. **Correspondence In / Out**

Incoming mail:

* Lahey & Walker: Petrol account. This was addressed to P&F but at least meeting it was thought to be the school's account. The school believe it to be the Parish account. Tim is of the opinion the school can pay for it as it is for the mowing. Tim will look into it.  

**Action: TS**

Tonya will get the accounts addressed to the right area.  

**Action: TLBG**

* Australian Charities & Not for Profit Commission: A letter stating our 2013 Annual Information Statement is overdue. Tracey is following this up.  

**Action: TI**

6. **Principal's Report**

* Tim had plans for the new buildings. There have been 30 to 40 Expressions of Interest which includes two local firms.

7. **Treasurer's Report**

This report is for April 2014 and is attached.

**MOTION:** I move that the Treasurer’s report be accepted.

**Moved:** Tracey Iselin  
**Seconded:** Liz Gallagher  
**Carried**

8. **Fundraising Convenor's Report**

Hibernian Race Day organisation is on track. There has been a wonderful response for volunteers to help on the day and for home baking. Liz passed the menu around the meeting and all thought it was great. We are also having snow cones.

9. **Sports Convenor's Report**

All the sports news has gone into the newsletter.

We did very well at the District Cross Country and the Queensland Catholic Netball School Cup.
10. **Performing & Visual Arts Convenor’s Report**

As Anne wasn’t present at the meeting there was nought to report.

11. **Uniform Convenor’s Report**

As Judith wasn’t present at the meeting there was nought to report.

Sue advised that uniform storage was purchased and is in use. As a trial, the uniform shop is now opening on a Wednesday morning as well as a Tuesday afternoon.

12. **Canteen Convenor’s Report**

Fiona wasn’t present at the meeting so naught to report.

13. **Maintenance Convenor’s Report**

The Working Bee went well and almost everything was ticked off the “to do list”.

Tim thanked Mark for providing morning tea.

14. **General Business**

* Angela Harlen wanted to confirm the agreement that Beaudesert Little Athletics has with St Mary’s School. Angela’s points will be attached to these Minutes.

Unfortunately the new long jump will probably not be ready for the Districts.

* Susan informed the meeting about the conference she attended and touched on speakers Dr Sue Roffey [Educational Psychologist] and Susan Maclean [Cyber Expert].

Susan handed the meeting printouts from Dr Sue Roffey’s presentation “Resilience and Wellbeing – What Can Families Do?”

Susan will give Julie the links to put onto our website. **Action : SS**
14. **General Business [cont'd]**

* Jayne enquired about sport bike pants for girls. There was also an enquiry about footy shorts for the boys.

  Tim and Judith can look into the footy shorts.  

  **Action:** TS / JL

  For the bike pants, Sue is going to research where her daughter's netball pants are from and Tonya is going to ring a dance wear store.  

  **Action:** SK / TLBG

15. **Next Meeting / Close of Meeting**

The next meeting will be at 6.30pm, Wednesday, 25 June 2014. There being no further business the meeting closed at 7.33pm.

These minutes were confirmed and adopted as true and accurate on ________________________

[date]

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Signed by the Vice-President, Sue Keaveny