St Mary’s Beaudesert
Parents & Friends Association
General Meeting No 5

Date: Wed, 24 Jun 2015
Time : 6.00pm
Place of Meeting : St Mary’s Staff Room

MINUTES OF MEETING

1. Opening of Meeting and Prayer

President Keiron Walsh opened the meeting and led the Opening Prayer.

2. Attendance and Apologies

Attendees:  
Keiron Walsh  President
Kate Stanley  Vice President
Sonya Riddle  Fundraising Committee
Fiona Tilley  Tuckshop Convenor
Trinity Ryan  Uniform Shop Convenor
Anne Mitchell  Performing & Visual Arts Convenor
Susan Shay  P&F State Committee Representative
Tim Stinson  Principal

Apologies:  
Tonya Bonke-Greenhill  Secretary
Tracy Iselin  Treasurer
Liz Gallagher  Fundraising Committee
Kristy Franklin  Fundraising Committee
Patricia Robinson  Fundraising Committee
3. **Confirmation of Previous Minutes**

The following motion was carried:

**MOTION:** I move that the minutes of the P&F Meeting of St Mary’s on 20 May 2015 be adopted as true and accurate records of the meeting.

Moved: Keiron Walsh

Seconded: Trinity Ryan

Carried

4. **Business Arising from Previous Minutes**

4.1 **Cath Ed Findings**

Special Needs children are verified under four categories and if they have the verification that attracts funding [$200.00 per week], the school uses the money it receives on School Officer time. The school also tops up the shortfall if that happens.

The school also funds PD for staff training in this area. Funding used to be on an hourly basis but now funding is the flat $200.00 week per verified child.

Discussion ensued about what is being implemented at St Mary’s and that the staff feel they are doing the best they can with the resources they have available. The parent feeling is that they are grateful for all the efforts that the teachers are making with this issue but that a different approach/model may be needed as the current situation is not satisfactory. Parents are tired of the ‘there is not enough money’ excuse.

Keiron will lobby Cath Ed re improved funding to help in this area. He reiterated that the parents from the impacted cohort are starting to make tough decisions re what to do with their kids next year.

**Action:** KW

Trish’s tabled document regarding funding, etc will be attached to these minutes.

4.2 **P&F Portal Access**

The portal is ready to use. See attached email.

4.3 **Car Park Update**

No update as yet.
4.4 **Action List**

The action list was updated. Outcomes from last month are:

- Item 23: Kate and Kim have had basic training in the uniform shop software.
- Item 29: Answers re Learning Support funding have been received.
- Item 31: Prep car park hedges have been cut back.
- Item 32: Security locks have been installed in the uniform shop.
- Item 33: Tubs for uniform shelves have been purchased.
- Item 35: Phone directory list has been organised for the uniform shop.
- Item 36: A printer has been purchased for the uniform shop.
- Item 37: From 19 March 2014 Minutes “Correction Post Meeting: Aussie Born contract is for three years, not five. The contract expires June 2015.”
- Item 38: A Wish List for Science and Maths was given to the P&F.

The following motion was carried:

**MOTION:** I move that we purchase the items on the Wish List for the amount of $1,112.75.

*Moved:* Trinity Ryan  
*Seconded:* Kate Stanley  
*Carried*

---

5. **Correspondence In / Out**

Nil.

6. **Reports**

6.1 **Principal**

Interviews will be during the first week back.

Student Reports were completed and issued on Friday.

The fete is fast approaching and there is a lot to do. Tim will be attending the next meeting. There will be requests for assistance in this week’s newsletter.
6. Reports [cont’d]

6.1 Principal [cont’d]

Tim expressed that his trip was very special and he felt grateful that our kids are educated in such a stable system. Schools in the same areas in the USA can be worlds apart with respect to have and have not. The best school was in LA – a School of Arts school. The worst school was also in LA with safety and violence being the big issues.

Canada is a bit more like us. Tim is grateful that he works for Cath Ed and is hopeful to implement some ideas from the benchmarking tour.

Catholic Education Week ideas: Act of Kindness theme.

Keiron congratulated Tim on his new appointment. There is a parent meeting on Monday, 20 July 2015 for feedback on selection criteria to shortlist principal applicants.

6.2 Treasurer

Tracy was absent from the meeting so will report at the next meeting.

6.3 Fundraising

The pie drive forms will be out in the first week of August.

The Hibernian Race Day figures will be reported at the next meeting.

Fiona raised discussion about the Show and the need to review the stall and whether it is worthwhile. Further discussion is needed re the Show stall menu and continuation past 2015. Susan will speak with Sister Catharina re the future.

Action: SS

Keiron is following up on having a school fete every other year. He has spoken with Mark and is to speak with Father Michael.

Action: KW

6.4 Maintenance

The working bee is on the first Saturday after school returns. This will also be a tidy up before the fete. Some ideas:

- Remove hedges that harbour snakes.
- Replant gardens similar to the new gardens around admin.
6. Reports [cont’d]

6.5 Sports

All the latest sports news is in the current newsletter.

6.6 Performing & Visual Arts

14 blocks and the stage need to be painted as it is showing signs of wear and tear. Anne has obtained a $1,754.50 quote from Gerard Johnstone and includes cleaning, sanding and full prep. Tim will utilise the maintenance levy funding for this so no expense to P&F. **Action : TS**

All the latest Performing Arts and Arts After School news is in the current newsletter.

6.7 Uniform

All actions have been completed except for P&F’s own EFTPOS machine. We are still using the school’s machine.

The Committee have spoken with a number of suppliers, specifically looking at quality and consistency. Weareco is the preferred supplier at this stage. There have been great advances in this area.

Trinity also asked if it would be ok to speak with Gillow & Teese re their requirements around reconciliation.

6.8 Tuckshop

The fridge hasn’t worked for a while and has cost about $300.00 to repair to date. It will cost $630.00 for a quick fix now but likely to need more in the near future. A total overhaul would be $2,300.00 which is more than it cost to purchase it.

Fiona is getting by with the Norco fridge in the short term. Keiron said to get quotes on a replacement fridge. Fiona will obtain these quotes and get back to the Executive. **Action : FT**

The latest tuckshop roster is in the current newsletter.
6. Reports [cont’d]

6.9 P&F State Committee

Susan updated the meeting on functions that are coming up. The President’s Dinner is on Monday, 27 July 2015 at Lourdes Hill College.

In October there will be a Parent Workshop with Michelle Mitchell. Susan will forward the flyer invite when it comes out.  

Action: SS

7. General Business

7.1 Year 4 Workshop

Year 4’s are participating in a Social and Emotional Workshop [pilot programme] with Project Hatch facilitating.

7.2 Tuckshop & Uniform Convenors

Keiron detailed that investigations had commenced re satisfying accountancy requirements with convenor engagement being through the school and not P&F. Tim will follow up with Tracy about a meeting with the BCE accountant.  

Action: TS / TI

7.3 Lost Property / Second Hand Uniforms

These will be sold for $2.00 through the Uniform Shop. After this term, the lost property will go to the Uniform Shop at the end of every term or first week back.

7.4 School Newsletter

Susan raised the issue about the newsletter being delivered later and later. Tm will follow up with Schoolzine.  

Action: TS

8. Next Meeting / Close of Meeting

The next meeting will be at 6.00pm, Wednesday, 22 July 2015. There being no further business the meeting closed.