St Mary’s Beaudesert
Parents & Friends Association
General Meeting No 2

Date: Wed, 18 Mar 2015
Time: 5.30pm
Place of Meeting: St Mary’s Staff Room

MINUTES OF MEETING

1. Opening of Meeting and Prayer

President Keiron Walsh opened the meeting at 5.39pm and led the Opening Prayer.

2. Attendance and Apologies

Attendees:
- Keiron Walsh, President
- Kate Stanley, Vice President
- Tonya Bonke-Greenhill, Secretary
- Tracy Iselin, Treasurer
- Sonya Riddle, Fundraising Committee
- Kristy Franklin, Fundraising Committee
- Judith Logan, Uniform Convenor
- Susan Shay, P&F State Committee Representative
- Tim Stinson, Principal
- Debbie Bischoff, School Community
- Scott Turner, School Community

Apologies:
- Liz Gallagher, Fundraising Committee
- Patricia Robinson, Fundraising Committee
- Fiona Tilley, Tuckshop Convenor
3. **Confirmation of Previous Minutes**

Keiron read through the previous Minutes from 25 February 2015. The following motion was carried:

**MOTION:** I move that the minutes of the P&F Meeting of St Mary’s on 25 February 2015 be adopted as true and accurate records of the meeting.

**Moved:** Keiron Walsh  
**Seconded:** Judith Logan  
**Carried**

4. **Business Arising from Previous Minutes**

4.1 **2015 Goals**

Not discussed.

4.2 **Action List**

The action list was updated. Outcomes from last month are:

**2014:**
- Item 35: Bianca has resigned so we are now advertising on-line to replace her.
- Item 44: We should invite local Government members to our meetings. There is a template on the P&F Federation website for this.
- Item 45: Tim and Susan suggested we move forward with the car park renewal. We could tie it in with the new building works that starts in August.
- Item 52: The uniform profitability at 31 Dec 2014 was approximately $5,000.00.

**2015:**
- Item 8: Brad from Ryan’s Electrical can connect the Uniform Shop air-conditioners at the end of the week. The following motion was carried:

  **MOTION:** I move that we accept Ryan’s Electrical offer of connecting the air-conditioners in the Uniform Shop if the quote is under $1,000.00 without checking with the P&F Committee first.

  **Moved:** Keiron Walsh  
  **Seconded:** Debbie Bischoff  
  **Carried**
4. Business Arising from Previous Minutes [cont’d]

4.3 Constitution

We will have a special meeting to make relevant changes to our Constitution.

A notice will go in the newsletter for the next four weeks leading up to the meeting stating that the P&F would like to amend the current P&F Constitution and that a Special General Meeting is set for Wednesday, 22 April 2015 at 5.30pm in the staff room.  

Action: TLBG

5. Correspondence In / Out

Incoming mail:

- A variety of fundraising information which was given to Sonya.

6. Reports

6.1 Principal

Tim presented his Admin Calendar.

We now have Simon to help with and IT issues and he will be at the school every Monday and Friday. Gary is still working IT as well.

We will apply for another computer loan when the current one expires in June.

We need to start planning to ensure that each Grade 6 student has a computer.

6.2 Treasurer

From our July 2014 meeting it was agreed that we would spend $978.00 on Home Readers for Prep. We still need to do this.

This report is at 28 February 2015. Tracey read through her report and the following motion was carried:

MOTION: I move that the Treasurer’s Report be accepted.

Moved: Tracy Iselin   Seconded: Scott Turner   Carried
6. **Reports [cont’d]**

6.3 **Fundraising**

Kristy read out what the plans for fundraising are so far:

- Disco for Grade 3: Friday, 15 May 2015. We need to discuss with Anne about moving the Arts classes that are on that afternoon to another room.
- Pie Drive: July/August

We need to ask Liz if the softdrink in the canteen is the P&F’s. If so, perhaps we need to store it with other P&F items.

It was asked about fundraising for Year 6 camp. Debbie is going to contact the Year 6 parents to get their opinions on how much fundraising they feel is necessary.  

**Action:** DB

6.4 **Maintenance**

It was agreed that a collective group would work well, similar to the Fundraising Committee. Keiron will contact the following people as they had mentioned interest in being part of the team: Adam Riddle, Jeff Nelson, Chris Dansey and Mark Tilley.  

**Action:** KW

6.5 **Sports**

All the latest sports news is in the current newsletter.

6.6 **Performing & Visual Arts**

All the latest Performing Arts and Arts After School news is in the current newsletter.

6.7 **Uniform**

Judith has asked to get keys for the Uniform Shop. Tim will arrange.  

**Action:** TS

Kate knows of a lady who may set up a software programme for the Uniform Shop. There is WiFi in the building to be able to do this.

Judith needs a lock on the cupboards to safely store the uniforms.  

**Action:** TS

Kate will organise a meeting to finalise all uniform concerns.  

**Action:** KS
6. Reports [cont’d]

6.8 Tuckshop

The latest tuckshop news is in the current newsletter.

6.9 P&F State Committee

The AGM is on tomorrow night and everyone is welcome to attend.

7. General Business

7.1 Energex Community and Sustainability Funding

Keiron informed the meeting that Energex supports community initiatives through their Community and Sustainability Fund.

They will provide financial support to help the community deliver projects such as school veggie patches, healthy lifestyle education programmes, etc.

Keiron will pass the paperwork onto Debbie who will complete the application.

Action: KW / DB

7.2 Sno Cone Machine

Sonya asked if the football club could borrow our Sno Cone Machine to help with fundraising the U11’s football trip to Townsville. It was agreed that this was ok.

7.3 New High School

Scott informed the meeting on the latest news. It is all looking positive so far and approval should be given by 10 June 2015.

8. Next Meeting / Close of Meeting

The next meeting will be at 6.30pm, Wednesday, 22 April 2015. There being no further business the meeting closed at 7.05pm.