1. Opening of Meeting
   President Keiron Walsh opened the meeting at 6.42pm and led the opening prayer.

2. Attendance and Apologies
   **Attendees:** Maryann Watterson, Kristy Franklin, Liz Gallagher, Kate Stanley, Tonya Bonke-Greenhill, Susan Shay, Tim Stinson, Keiron Walsh, Tracy Iselin, Judith Logan, Fiona Tilley, Patricia Robinson, Sonya Riddle and Diane McClure.

   **Apologies:** Mark Plunkett, Sue Keaveny and Anne Mitchell.

3. Previous Minutes
   Minutes from the 2014 AGM were circulated and unanimously carried after Keiron motioned that 2014 AGM minutes were a true and accurate account.

   **Moved:** Keiron Walsh    **Seconded:** Tonya Bonke-Greenhill    **Carried**
4. Correspondence to the AGM
   • Audit results to be read in Treasurer’s Report.

5. Business Arising to the AGM
   Nil.

6. Annual Reports
   • Principal’s Report : Mr Tim Stinson

     Tim circulated to the meeting his “2014 Review of Goals and Plans for 2015”. This will be
     attached to these Minutes. Tim thanked the Committee and to all that helped during last year.
     There was wonderful feedback about our St Mary’s children from attendees at the Blessing.

   • President’s Report : Mr Keiron Walsh

     Keiron read out his report to the meeting and this will be attached to these Minutes.

   • Treasurer’s Report : Ms Tracy Iselin

     Tracy circulated Gillow and Teese’s audit. The uniform shop cash and receipts didn’t balance
     each other. Tracy, Judith and Evette are meeting to sort this out.

     The uniform shop shows a deficit but stock on hand @ 31 Dec 2014 isn’t taken into account. A
     stocktake is to be done to see the true figure. Also perhaps in the future have the stocktake
     done before the Audit.

     Keiron asked that it be noted that $25K of the investment account is for the car park renewal. It
     was also mentioned that the Parish stated two fêtes ago that funding would go to the car park
     renewal from the fete profit.

     Tracy’s report will be attached to these Minutes.

     Tracy asked that Gillow and Teese be our official auditors for 2015.
Minutes of AGM – P&F Association – 25 Feb 2015

6. Annual Reports (cont’d)
   - Treasurer’s Report (cont’d)

   The following motions were carried:

   **MOTION:** I move that Gillow and Teese be our official auditors for 2015.

   **Moved:** Tracy Iselin   **Seconded:** Diane McClure   **Carried**

   **MOTION:** I move that the Treasurer’s Report be adopted as a true and accurate record.

   **Moved:** Tracy Iselin   **Seconded:** Liz Gallagher   **Carried**

7. Other Reports

Mark Plunkett had submitted a Maintenance Report and Keiron read it out to the meeting. This report will be attached to these Minutes.

Mark also wanted it known that the next fete meeting is 11 March 2015.

8. Election of Executive Members & Convenors

Keiron declared all Executive and committee positions vacant and invited Tim Stinson to conduct the election.

Positions were confirmed as follows:

**Nominations for President**

One nomination was received and accepted. Nominee: Keiron Walsh

**Nominations for Vice-President**

One nomination was received and accepted. Nominee: Kate Stanley

**Nominations for Secretary**

One nomination was received and accepted. Nominee: Tonya Bonke-Greenhill
8. **Election of Executive Members & Convenors** *(cont'd)*

**Nominations for Treasurer**

One nomination was received and accepted. Nominee: **Tracy Iselin**

**Nominations for Maintenance Convenor**

As no nominations were forthcoming the new committee will seek to fill the position prior to their first committee meeting.

Keiron is going to make a couple of calls to parents who he thinks may be interested. It was suggested that we form a sub-committee like Fundraising and share the position around. All agreed this was a good idea.

**Nominations for Performing & Visual Art Convenor**

One nomination was received and accepted. Nominee: **Anne Mitchell**

**Nominations for Fundraising Committee**

Four nominations were received and accepted. Nominees: **Liz Gallagher / Sonya Riddle**  
**Kirsty Franklin / Patricia Robinson**

**Nominations for Uniform Convenor**

One nomination was received and accepted. Nominee: **Judith Logan**

**Nominations for Sports Convenor**

As no nominations were forthcoming the new committee will seek to fill the position prior to their first committee meeting.

Tim suggested that the new Sports teacher, Bianca Hutson, could be interested. Tim will follow this up. All agreed this was a good idea.
8. **Election of Executive Members & Convenors** (cont’d)

**Nominations for Tuckshop Convenor**

One nomination was received and accepted. Nominee: *Fiona Tilley*

**Nominations for Archdiocesan Representative**

One nomination was received and accepted. Nominee: *Susan Shay*

Tim congratulated the new Committee.

9. **Constitution**

The meeting went through the ‘P&F Constitution’ that The Federation of Parents and Friends Associations of Catholic Schools in Queensland Inc provides.

The appropriate updates were made and a completed and signed Constitution will be finalised.

The following motion was carried:

**MOTION:** I move that amendments to the existing St Mary’s P&F Constitution be made and accepted.

*Moved: Keiron Walsh  Seconded: Tracy Iselin  Carried*

10. **Close of Meeting**

There being no further business the meeting closed at 7.38pm.